



Home/remote Learning Behaviour Rules

Teachers and school staff:

Be respectful and school-appropriate at all times:

- Staff and children must wear suitable clothing, as should anyone else in the household.
- Any computers used should be in appropriate areas, for example, not in bedrooms; and the background should be blurred.
- The live sessions should be recorded so that if any issues were to arise, the video can be reviewed.
- Live sessions should be kept to a reasonable length of time (approx. 20-30 minutes), or the streaming may prevent effective learning and the family 'getting on' with their day.
- If possible, video and audio to be used, but if there are any connection problems, videos to be turned off to allow all participants to hear what is happening.
- Language must be professional and appropriate, including any family members in the background.
- Staff must only use platforms provided by St Paul's C of E Primary School to communicate with pupils
- Make sure you are prepared for live sessions – be on time, have resources ready, make sure you have eaten, have water available and have been to the toilet before you start!
- Address inappropriate behaviour in a positive and appropriate way.

Golden Rule:

If it would not be acceptable at school, then it is not acceptable for home learning!

Please refer to the following school policies:

- Staff code of conduct
- Acceptable users' policy
- Social media guidance



Home/remote Learning Behaviour Rules

Pupils

- A parent must always be present at home when home/remote learning is taking place.
- A parent must be in the room with the child if there are any live sessions.
- Make sure you have made sure you are familiar with the technology before beginning.
- You must be on time – log on before live sessions begin.
- Be ready to learn (have breakfast/snack before the session, have water available, make sure you have been to the toilet before the session begins!)
- You must be suitably dressed – the right clothing will help you feel ready to learn.
- Make sure you are in a room that allows you to concentrate and do your best learning - a quiet, calm space.
- Make sure you have any resources you might need to help you – for example, a pencil and paper if needed.
- Engage in the session and try your best!
- If the session is live:
 - always mute your microphone if you are not talking to the teacher.
 - listen when someone else is speaking and follow their instructions carefully.
 - be polite and speak respectfully if you are asked to respond.

Golden Rule:

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Home/remote Learning Behaviour Rules

Parents/carers

- A parent, who is available to monitor home/remote learning, must always be present at home when home/remote learning is taking place.
- Make sure that you have made your child familiar with the technology before beginning and you are available to assist them.
- You must ensure a suitable timetable for your child's learning to make sure work is completed effectively (select core learning tasks as a priority, if sessions are live, log on before live sessions begins).
- Your children must be ready to learn (have breakfast/snack before learning, have water available, make sure they have been to the toilet before learning begins)
- They must be suitably dressed for live sessions– the correct clothing can have a positive effect on your child's concentration and level of achievement.
- Make sure they are in room that allows them to concentrate and do their best learning - a quiet, calm space with no distractions.
- Make sure they have any resources they might need to help them – for example, a pencil and paper if needed.
- Make sure that completed work that needs to be seen by a teacher is upload/sent by the set time.
- Help them to fully engage in the lesson and try their best!
- If session is live, help them to:
 - always mute the microphone when they not talking to the teacher
 - listen when someone else is speaking and follow their instructions carefully.
 - be polite and speak respectfully if you are asked to respond.

Golden Rule:

If it would not be acceptable at school, then it is not acceptable for home learning!

Signed _____ (parent) _____ (child)