



St. Paul's C of E (Aided) Primary School

Charging Policy

Policy date: May 2015

Review date: May 2018

Reviewed by Governors Resources Committee

(version14.10.15)

The Governing Body of St Paul's Primary School recognises the valuable contribution that the wide range of additional activities, including trips, clubs and residential experiences can make towards pupils' education. The Governing Body aims to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the school and as additional optional activities.

1. CHARGES

The governing body reserves the right to make a charge to cover the cost of activities where they fall outside the normal operations of the school. These circumstances include but are not limited to:

- **School Journeys in School Hours:** The board and lodging element of approved residential activities deemed to take place in school hours.
- **Activities outside School Hours:** The full cost to each pupil of all approved activities deemed to be optional extras taking place outside school hours
- **Individual Instrumental Tuition:** The cost to the pupil for providing any instrumental tuition not part of normal LA peripatetic provision.
- **Charging in Kind:** The cost of materials, ingredients, equipment (or the provision of them by parents) for the following subjects: DT, Science, Art/Design. The Governing Body reserves the right to charge for ingredients and materials or require them to be provided if the parents have indicated in advance that they wish to own the finished product.

2. GENERAL

The Governing Body may from time to time, amend the categories of activity for which a charge may be made. Nothing in this policy statement precludes the Governing Body from inviting parents to make a Voluntary Contribution towards the cost of additional activities which take place in school time. Parents may be advised that the continuance of an activity may depend upon voluntary contributions, but once it has been decided to run such an activity no qualifying child will be excluded on the grounds of not making a voluntary contribution.

3. REMISSIONS

Where the parents of a pupil are eligible for free school lunches due to benefits received, the Governing Body can cover in full the cost of transport, board and lodging for any residential activity which is deemed to take place in school hours or where it forms part of the syllabus for the National Curriculum. At the start of each school year, the Head will make parents aware of the assisted musical instrument purchase scheme run by the LA.

The Governing Body may wish to cover in full or in part the cost of other activities in the case of family hardship. Such payments will be considered in confidence on a case by case basis. Authorisation for such remission will be made by the Headteacher in consultation with the Chairman of Governors.

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