

Parents' Information Booklet - School Routines

School Hours

School starts at 8:55. The doors are open from 8:45.

Infants finish at 3:10

Juniors at 3:20

Where do I bring my children at the start of the day?

Reception and Chestnut parents please

Once children have settled after a few weeks please leave your children at the door, unless otherwise directed by the teacher, as this encourages them to be independent.

Junior age children in years 3,4 and 5 should also enter by the double doors. Year 6 children enter by the steps. Junior children should not need their parents coming into school.

Lateness

Please try and ensure that your child arrives in school at 8:55. Children are marked in late if they arrive after 9:00.

Where do I fetch my children from?

Infant parents please come in through the double doors from 3.05 onwards and wait in the playground. If you are waiting before this time please wait by the gates so that you do not disturb other classes.

Junior children leave by the doors by the steps or by the double doors in the older part of the school.

Please arrive on time to pick up your child. If you are unavoidably detained please always ring the office so that we can tell your child.